

## Proposal Form for Laptop Use

The purpose of this project is to involve more faculty members and ultimately more students in the Campus Laptop Project. All faculty members interested in increasing the integration of technology into their instruction should apply. Proposals will be accepted that incorporate laptops for all students in the class as part of the instruction, involve the use of wireless access in instruction or propose increased utilization of technology in instruction in the traditional classroom.

**Request Date:** \_\_\_\_\_

**Request Initiator:** \_\_\_\_\_

**Department:** \_\_\_\_\_

### Description of the Project:

Semester to be implemented: \_\_\_\_\_

Delivery Site \_\_\_\_\_ (East, Amnicola, etc.)

Number of Students affected/per semester: \_\_\_\_\_

Costs for Implementing the Project: (Describe in detail)

**Approval: Department Head** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Dean** \_\_\_\_\_ **Date:** \_\_\_\_\_

**VP, Academic Affairs** \_\_\_\_\_ **Date:** \_\_\_\_\_

The Vice President of Academic Affairs will notify the Dean of Library Services and the faculty member if the proposal is approved.